



Petition For Minimum Housing Code Inspection

I / We believe that the residential property described below is unfit for human habitation due to the condition(s) stated, and request that the Code Enforcement Officer conduct an investigation to determine if this property is in violation of the Minimum Housing Code.

Property Location: _____

Directions to the Property: _____

Parcel # (if known): _____

Property Owner (if known): _____

Phone # (if known): _____

Tenant (if rental property): _____

Phone #: _____

Date Form Submitted: _____

This petition must be signed by at least five citizens of Cleveland County or Public Authority as defined on page 2.

1. Name: _____

Address: _____

City/State/Zip: _____

Phone: _____

I am 18 years of age or older

Signature: _____

4. Name: _____

Address: _____

City/State/Zip: _____

Phone: _____

I am 18 years of age or older

Signature: _____

2. Name: _____

Address: _____

City/State/Zip: _____

Phone: _____

I am 18 years of age or older

Signature: _____

5. Name: _____

Address: _____

City/State/Zip: _____

Phone: _____

I am 18 years of age or older

Signature: _____

3. Name: _____

Address: _____

City/State/Zip: _____

Phone: _____

I am 18 years of age or older

Signature: _____

Public Authority

Department or Agency: _____

Name: _____

Signature: _____

Back of this form MUST be completed, incomplete petitions will not be accepted 

Please check all conditions that you believe violate the Minimum Housing Code

	Structural Condition
	Walls - list, lean, buckle, rotted, deteriorated, holes, or cracks
	Floors or roof – inadequate supporting members
	Foundation – deteriorated or damaged
	Steps – failing or collapsing
	Egress – inadequate for escape during fire or panic
	Interior – walls and ceilings suitable to promote sanitation
	Exterior – weather and watertight
	Chimney – defective, deteriorated or danger of collapse
	Floor – wood floors on the ground
	Plumbing
	Supply - Not connected to a water supply or approved sewage
	Facilities - No kitchen sink, lavatory, tub/shower, toilet, or hot water
	Maintenance - Poor condition, needs repair
	Accessible – Not in a separate room, no privacy
	Heating
	Central heating not 68 degrees -or- Insufficient outlets for heating appliances
	Electrical
	Habitable Room - Less than 2 outlets with ceiling lights
	Less than 3 outlets without ceiling lights
	Kitchen – Less than 3 outlets
	Ventilation
	Habitable room without a window
	Window area less than 8% of floor area
	Bathroom not ventilated, if no window is available or operable
	Space Use & Location
	Room less than 150 sf for 1 occupant, 100 sf for 2-3, and 75 sf for 4+
	Less than 50% of the floor area with a minimum ceiling height of 7'-6"
	Cellar used for living purposes
	Safe & Sanitary Maintenance Standards
	Exterior Walls and Roof - not weather tight and rodent proof
	Interior Floors, Walls and Doors - unsafe, poor condition
	Bathroom Floors – reasonably impervious to water
	Windows / Doors – not weather tight, watertight, and rodent proof
	Stairs / Porches – unsafe and poor condition
	Supplied facilities/utilities do not function safely and effectively
	Yard does not drain – stagnant water accumulates
	Noxious weeds or plant growth which are detrimental to health
	Smoke detectors – not provided by owner
	Control of Insects, Rodents and Infestation
	Screens – not found exterior doors and/or windows
	Rubbish - not properly stored and/or removed
	Abandoned vehicle, appliances, building materials, etc.

Public authority- Any housing authority or any officer who is in charge of any department or branch of the government of the county or state relating to health, fire, building regulations, or other activities concerning dwellings in the county.

Completed petitions need to be submitted to the Cleveland County Code Enforcement Officer at 1333 Fallston Rd, Shelby, NC 28151.